

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
Bangladesh Tourism Board
Level-3, Bilding-2 BSL Office Complex
Hotel Intercontinental, 1 Minto Road, Shabagh, Dhaka-1000.

Invitation for Enlistment

1	Ministry/Division	Ministry of Civil Aviation and Tourism
2	Agency	Bangladesh Tourism Board
3	Procuring Entity Name	Bangladesh Tourism Board
	Invitation for	Enlistment of a) Supplier b) Travel Agent c) Printing House
4	Invitation Ref No	30.33.0000.211.32.004.18
KEY INFORMATION		
5	Procurement Method	Limited Tendering Method (LTM)
PARTICULAR INFORMATION		
6	Date of Publishing Notice	October 23 , 2018
7	Last Date & Time of buying Application Form	November 4, 2018, 5.00 pm
8	Closing Date and Time of submission of Application Form	November 5, 2018, 2.30 pm
9	Place of buying Application Form	Accounts Section, Bangladesh Tourism Board, Level-3, Building-2 ,BSL Office Complex (Hotel InterContinental), 1 Minto Road, Shabagh, Dhaka-1000.
10	Place of Submission of Application Form	Bangladesh Tourism Board, Level-3, Building-2 ,BSL Office Complex (Hotel InterContinental), 1 Minto Road, Shabagh, Dhaka-1000.
INFORMATION FOR APPLICANT		
11	Eligibility of Applicant	<p>a) Supplier</p> <ul style="list-style-type: none"> • 3 (three) years experience as Supplier • Experience of 5 (five) supply of goods and related services with contract price of Tk. 25.00 (Twenty Five) lakh each • Valid documents of Annual Turnover of at least 50.00 (Fifty) Lakh in supply of goods and related services in the last three years. <p>b) Travel Agent</p> <ul style="list-style-type: none"> • 5 (Five) years experience as Travel Agent • Valid Registration as Travel Agent from the Ministry of Civil Aviation and Tourism • Valid documents of Annual Turnover of 50.00 (Fifty) Lakhs in the last 3 (three) years. <p>c) Printing House</p> <ul style="list-style-type: none"> • 10 (Ten) years experience as Printer • Valid documents of Annual Turnover of Tk. 25.00 (twenty five) Lakh in the last 3 (three) years. <p>Valid Trade License, VAT Registration Certificate, Income Tax Clearance Certificate, Audited Financial Report of the last three years and document of Credit Line of Tk.25.00 (Twenty Five) Lakh are applicable for all applicants & category mentioned above.</p>
12	Price of Application Form (Tk)	1000.00 (One Thousand in cash, non-refundable)
13	Enlistment Fee (Tk)	5000.00 (Five Thousand) for each category (Finally selected companies will be requested to pay the Enlistment Fee)
PROCURING ENTITY DETAILS		
14	Name of Official Inviting Application	A. K. M Rafiqul Islam
15	Designation of Official Inviting Application	Deputy Director (Planning & Research)
16	Address of Official Inviting Application	Level-3, Building-2 ,BSL Office Complex (Hotel InterContinental), 1 Minto Road, Shabagh, Dhaka-1000.
17	Contact details of Official Inviting Application	Phone : 58315954-55 Fax : 58315300 E-mail : dd.planning@btb.gov.bd or info@btb.gov.bd
18	The Procuring Entity reserves the right to reject any or all Applications without assigning any reason.	

(A. K. M Rafiqul Islam)
Deputy Director (Planning & Research)
Bangladesh Tourism Board